**Louisiana Rehabilitation Council Board Meeting Minutes**

**For January 26th and 27th, 2012**

The Louisiana Rehabilitation Council (LRC) met at the Resource Room on Florida Street, Baton Rouge, Louisiana

**Present:** Jennifer Bollinger, Prahab Choudhury, Karla Cummings, Larry Dale, Jean Hansen, Warren Hebert, Joe Kelley, Billie Ruth Kvaternik, Patrick Mascarella, Laura Nata, Marla Reissland-Dorsey, Jason Weill, Derek White, Kay Rone and Mark Martin.

**Excused Absent:** Pam Allen, Laura Breaux, Ronald Key.

**Other Absent:** Angelle Driggs, Gayla Guidry, Edward Rispone, Amanda Vinson, John Yent and David Young.

**Guests:** Rosemary Yesso, Stephanie Mire, Paige Kelly, David Gallegos, Karaletta James, Carey Foy, Kandry Baker, Janice Wallace and Andrew Veith.

**Thursday, January 26th, 2012**

Warren Hebert called the Louisiana Rehabilitation Council meeting to order. Introductions were made by all attending.

Paige Kelly provided the staff report which included:

* CSAVR Spring Conference in April, 2012.
* Importance of contacting Paige Kelly if a member needs to cancel hotel reservations
* Vacancies on the Council

Mark Martin, LRS Director presented next and provided information on the following:

* Federal performance indicators
* Order of selection
* Progress of 2nd Injury Trust Fund
* Successful case closures problem
* Contract with UpLIFTD
* Vacancies in LRS

The Council discussed the need for talking points to share with Louisiana legislators. This led to a discussion of the need for benchmarks and measurements to aid in LRC’s efforts to measure goal accomplishments. The Council agreed that a new committee to accomplish these efforts needed to be formed and called the Public Policy Committee.

The Council allowed time for guest present to speak at the Public Forum. There were no comments.

Three meeting minutes were reviewed and approved:

July 2011 minutes: Jason Weill motioned to approve; Pranab Choudhury seconded; all in favor; no one opposed.

September 2011 minutes: Larry Dale motioned to approve; Billie Ruth Kvaternik seconded; all in favor, no one opposed.

November 2011 minutes: Larry Dale motioned to approve; Billie Ruth Kvaternik seconded; all in favor, no one opposed.

Committee Reports were discussed.

Marla Dorsey, lead for the VR Policy Committee updated the council members on the following information discussed by committee members.

1. Order of Selection
2. Small Business Enterprise Program
3. More information being given to individuals when they leave LRS, so they would better understand what is expected of them after they leave. What to do, who to contact, etc.

Derek White discussed changes proposed to the LRC Bylaws. Main changes to the Bylaws was LRC meetings will be held quarterly, this was voted upon by Council, Joe Kelley motioned to approve and Derek White seconded the motion, all voted in favor, no one opposed. Next the members voted on approving all the changes to the Bylaws, Jason Weill motioned to approve, Karla Cummings seconded the motion and council members all voted in favor, motioned passed to approve new Bylaws.

Jean Hansen, LRC Counselor representative, presented information about the order of selection for council members.

Warren Hebert reminded all council members that on Friday, Carey Foy from LWC Executive Office will facilitate the strategic planning meeting. Warren asked members to come up with ten ideas on how to improve LRS.

Chairperson, Warren Hebert, recessed the meeting.

**Friday, January 27th, 2012**

Warren Hebert, Chairperson, welcomed everyone and introductions were done by all in attendance. Next, Warren revisited information discussed from Thursday’s meeting regarding approval of revised Bylaws.

Three standing committees were included in the revised Bylaws – Outreach, VR Policy and Public Policy.

The meeting was turned over to Carey Foy who is serving as facilitator for the strategic planning portion of the meeting.

Mr. Foy asked each council member to write down 10 ideas regarding what the council would like to see LRS accomplish in the next three to five years. Next items that were similar were grouped together and these groups were broken down into categories. From these categories two to three areas were come up with which will be the focus areas for the council to work with during the next year. A team leader was chosen for each of the areas. Discussion continued on how to accomplish tasks in each of the three categories.

Council decided to use the same three committees from the Bylaws (Outeach, VR Policy and Public Policy).

This meeting was entirely devoted to strategic planning, facilitated by LWS’s Carey Foy. Carey skillfully guided the council to three areas of focus:

Vocaitonal Rehabilitation Policy Committee, which will tackle issues under the heading of Service Delivery. Marla Dorsey will chair that group.

Outreach Committee will be headed by Laura Nata, which will address education, electronic media, collaboration with other groups.

Public Policy Committee will be headed by Jennifer Bollinger. The focus will be on increasing capacity through funding and other means.

The meeting was adjourned.